

Gemini Gymnastics LLC Policies and Acknowledgements

Payments:

- All “Registration Fees” are due with the first payment by the first day of class. Registration fees are *none refundable*.
- Tuition is due at the **beginning of each session by the first class** if paying in full. If using the monthly payment plan, all tuition is due on/by your regular class time the **first week of each month**.
- We accept cash, check and/or money orders.
- A payment drop box (gray) is available for your convenience located at the front desk in the waiting area of Gemini Gymnastics.
- Returned checks are subject to a \$25 service charge on top of the original check amount.
- A **\$15 late fee** will be added on if **PAYMENT** is **NOT received** on the **due date**.

By the end of the 3rd week of receiving NO PAYMENT and NO COMMUNICATION has been made with Gemini Gymnastics, student will be *suspended from all classes until payment is received in full*.

- **NO REFUNDS** will be given on tuition! Only *exception is* with a doctor’s letter stating that the student is unable to continue to participate in class due to medical reasons.

* _____ Please Initial

Make-ups:

- Students are allowed **one make-up** per session.
- Student must attend a make-up class within their same skill level.
- Students need to schedule a make-up class in advance by emailing or calling within 2 weeks of the missed class.
- No “Drop-ins” will be allowed due to the limited amount of space available.
- If your gymnast will not be attending their regularly scheduled class, **please notify us**.
- If Gemini Gymnastics cancels a class due to the weather or instructor illness, a make-up class will be scheduled whenever possible within the session and you will be notified. If we are unable to schedule a make-up class for said cancellation, then the students’ accounts will be credited for that cancelled class.

* _____ Please Initial

Thank you for your understanding and cooperation.

I have read and understand this acknowledgement of Payments, Make-ups, Code of Conduct, Dress Code, Policies and Procedures of Gemini Gymnastics LLC.

Gymnast’s Name: _____

Parent/Guardian’s Signature:

_____ Date: ____/____/____ Session:_____